

Notice of Key Decisions and Exemptions

Published: **1 NOVEMBER 2013**

This Plan constitutes 28 days notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The plan contains matters that are likely to be the subject of a key decision (as defined by the Regulations) taken by the Executive or by an individual Executive Member. Select the following for further information on the Executive and [how decisions are made](#).

Guidance Notes

- The current members of the Executive are: Councillor S D T Woodward (Policy and Resources Portfolio); Councillor T M Cartwright (Public Protection Portfolio); Councillor L Keeble (Streetscene Portfolio); Councillor B Bayford (Health and Housing Portfolio); Councillor Mrs C L A Hockley (Leisure and Community Portfolio); Councillor K D Evans (Strategic Planning and Environment Portfolio).
- Agenda papers and reports are published on www.fareham.gov.uk.crs approximately one week before the meeting. Copies are also available for inspection or may be purchased at the Civic Offices, Fareham. Reports containing exempt or confidential information are not publicly available.
- Background papers are available for inspection at the Civic Offices; Fareham when the agenda is published. Background papers containing exempt or confidential information are not publicly available.
- Records of decisions and minutes of meetings are also published on www.fareham.gov.uk.crs.
- For further information on the Council's decision-making process, forthcoming meetings and deputation scheme please refer to www.fareham.gov.uk.crs.

Ref No.	Item for Decision	Decision taker (see notes below)	Documents to be considered (see notes below)	Background Papers	Representations may be made to the following officer no later than 25 November 2013	Date decision to be taken
Health and Housing						
I005229	<p>Award of Contract - Electrical Upgrading Works Contract at Frosthole Close and Garden Court</p> <p>This report seeks approval for the award of contract for works to council owned housing sites to replace the existing communal emergency lighting at Garden Court, Portchester and Frosthole Close, Fareham. The works are required to meet current standards and existing fittings have reached the end of their serviceable life. The works will be financed from the previously approved Housing Revenue Account capital programme.</p>	Executive Member for Health and Housing	Report	<p>Site surveys File of tender responses * Exempt by virtue of Paragraph 3 - contains information relating to financial or business affairs of any particular person (including the Authority holding that information)</p>	<p>Paul Doran Director of Streetscene pdoran@fareham.gov.uk</p>	2 December 2013

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<p>Leisure and Community</p> <p>No decisions scheduled</p>						
<p>Streetscene</p> <p>No decisions scheduled</p>						
<p>Public Protection</p> <p>No decisions scheduled</p>						
<p>Strategic Planning and Environment</p> <p>No decisions scheduled</p>						
<p>Policy and Resources</p>						

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I005203	<p>Award of Tender - Supply of Multi-Functional Devices, Print Room Equipment and Associated Software</p> <p>This report is for the award of a tender for a new 5 year rental agreement for the supply and installation of Multi-Functional (print) Devices, high-volume Print Room equipment and associated management software products.</p>	Executive	Report	Tender Documentation	Andrew Wannell Director of Finance and Resources Tel: 01329 824620 awannell@fareham.gov.uk	2 December 2013

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I005208	<p>Council Tax Support Scheme 2014/15 The Local Government Finance Act 2012 requires Councils to agree and adopt a scheme each financial year which will reduce the amounts of council tax payable by persons considered to be in financial need. This report sets out the results of a public consultation exercise and requests the Executive recommend the draft scheme to Full Council for adoption at their meeting of 12 December 2013.</p>	Executive	Report	Results of the consultation exercise (9/9/13 – 4/10/13) Equality Impact Assessment Summary	Andrew Wannell Director of Finance and Resources Tel: 01329 824620 awannell@fareham.gov.uk	2 December 2013

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I005193	<p>2014/15 Draft Spending Plans The Executive is asked to approve the updated capital programme, the revised budget for 2013/14 and the proposed fees and charges, and revenue budgets for 2014/15.</p>	Executive	Report	None	Andrew Wannell Director of Finance and Resources Tel: 01329 824620 awannell@fareham.gov.uk	2 December 2013

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I005206	<p>Tenders - Six Monthly Report This report is to update the Executive on all tenders received and contracts awarded during the 6 month period ending 7th October 2013, in compliance with Procedure Rules with respect to Contracts.</p> <p>**Exempt by virtue of Paragraph: 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>	Executive	Report	Tender bids received* Exempt by virtue of Paragraph 3 - contains information relating to the financial or business affairs of any particular person (including the Authority holding that information)	Garry White Director of Regulatory and Democratic Services gwhite@fareham.gov.uk	2 December 2013

Notes:

A ** in column 2 indicates that the matter to be discussed may involve exempt or confidential information. In such circumstances, reports will not be publicly available and the public is likely to be excluded from the meeting when the matter is discussed.

The categories for exemption (according to the Local Government Act 1972 Schedule 12A - Access to Information) are as follows:

	Category	Condition
1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 1998 (DPA).

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2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.				
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities.				
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	"Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.				
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.					